

**Carriage Square Homeowners Association
Regular Board Meeting**

November 19, 2019

Minutes

The meeting was held at 1827 Chaise Drive. It was called to order by President Michele Stokes at 6:07 p.m.

Board members in attendance were: Michele Stokes, Bonnie Borda Hoffecker, Jack Sosebee, Dee Ramsey, and Geigy Stringer. Member Nancy Valiquette was also in attendance.

Approval of Minutes

It was moved with no objection that the minutes for the July 10, 2019 board meeting and the September 10, 2019 general meeting for elections be approved.

Report of Secretary

The Secretary reported the following two recent transfers of property, according to public records:

1120 Cabrolet Dr. to Amy G. Robinson, Daniel G. Miles and Stephanie C. Miles
1725 Chaise Dr. to Nicholas and Teresa Chalmers.

She said she the membership database had been updated with the new owners' information.

The Secretary will print welcome packets for the 2 new members and give them to the Treasurer, who will deliver them along with home baked cookies.

Report of Treasurer

The Treasurer reported the bank balance as of November 19, 2019 to be \$7,090.81.

The bank balance reported at the July 10, 2019 meeting was \$5,398.56. She reported deposits as follows:

9/11/2019	Annual membership dues accompanying ballots	\$ 1,700.00
11/19/2019	Annual membership dues	<u>125.00</u>
	TOTAL DEPOSITS:	<u>\$ 1,825.00</u>

She reported disbursements were as follows:

11/17/2019 P.O. Box rental fee c/o Gail Kane (past-Treasurer)	\$ 122.00
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TOTAL DISBURSEMENTS:	<u>\$ 122.00</u>
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Geigy Stringer submitted for reimbursements receipts amounting to \$156.01 for postage and the photocopying of election ballots and annual dues invoices.

The Treasurer reported no liabilities at this time.

The Treasurer requested help producing an informational postcard about upcoming events such as caroling. All in attendance agreed that postcards are less costly to produce and send. Director Ramsey said she posts hers on the refrigerator for easy reference. The Treasurer will produce postcards indicating the dates of upcoming events, along with the website address of carriagesquarehoa.org and the email address of board@carriagesquarehoa.org.

Report of Committees

Caroling Committee

The President heads this committee. She said carolers shall meet at 1050 Cabrolet at 4:30 p.m. the Sunday before Christmas. Ideas to incorporate a wine walk were discussed but not acted upon. Ideas for signage at two entry points into Carriage Square were discussed.

Unfinished Business

Director Ramsey brought up the matter about dogs in the park. It was moved without objection that the matter be tabled for the spring newsletter.

Director Ramsey brought up the matter of the legal file upload to the HOA website. Secretary Stringer confirmed that she had picked up the USB containing the legal files from the offices of Allison McKenzie, but that she has misplaced it among her personal files. She said she will attempt to locate it before the next board meeting. Once located, she will upload those correspondence and documents that prove Carriage Square Homeowners Association is not a Common Interest Community under the purview of NRS Chapter 81. She will also print the contents of the USB and add the documents to the paper files that she maintains in her function as the board secretary.

New Business

“Little Free Library” Project

Director Ramsey proposed heading a committee to build a little free library (see www.littlefreelibrary.org) at Carriage Square Park. She said she had spoken with member and past Secretary Mary Ellen Komac, who would be a collaborator.

A spirited discussion followed in support of Director Ramsey's proposal. The discussion identified the following members whom she and other board members could ask to collaborate on the project:

Director Christine Brandon, to connect with Carson City Parks and Recreation;
Member Christopher Martinovich, for the design and construction of the box
Members The Wolf family, for the siting of the miniature library; and
Director Borda Hoffecker for construction materials.

Adjournment

The board will next meet on January 14, 2020 at 6:00 p.m. at 1117 Chaparral Drive or 1230 Cabrolet Drive, the latter if Director Brandon consents.

It was moved without objection that the meeting adjourn at 6:55 p.m.

Respectfully submitted,

/s/

Geigy Stringer, Secretary