

**Carriage Square Homeowners Association
Regular Board Meeting**

July 14, 2020

Minutes *DRAFT FOR APPROVAL*****

The meeting was held at Carriage Square Park. It was called to order by President Michele Stokes at 6:06 p.m.

Board members in attendance were: Michele Stokes, Christine Brandon, Geigy Stringer, Christy McGrew, Jack Sosebee, and Dee Ramsey.

Approval of Minutes

It was moved by the Vice President Christine Brandon and seconded by President Michele Stokes that the minutes for the March 10, 2020 board meeting be approved. The board did not meet in the month of May 2020 due to lack of quorum.

Report of Secretary

Secretary Stringer said that there were no new property transfers to report. She said there were nine rentals that could be determined from the Assessor's Parcel Report as of July 13, 2020.

Report of Treasurer

Treasurer Borda Hoffecker provided a written report which was read by Ms. Stringer. The report showed current bank balance as of July 14, 2020 was \$5,660.35. Since the last board meeting, she reported the following activity:

Reported no deposits.

Reported disbursements as follows:

03-11-2020 Debit charge for stamps, including online purchase charge. (This shipping took too long to receive, so it will be carried in inventory for the next postcard mailing.)	\$ 36.30
03-12-2020 Debit charge for stamps for postcards	35.00
03-16-2020 Check # 1039 to Chris Martinovich for a portion of supplies for the little library project	31.29
03-20-2020 Check # 1040 to State Farm Insurance for HOA insurance	982.00
TOTAL DISBURSEMENTS:	<u>\$ 1084.59</u>

Report of Committees

Clean-Up Day and Garage Sale Day

President Stokes said that both these events, scheduled for the months of April and June, respectively, were cancelled to comply with COVID-19 social distancing guidelines.

Little Library Committee

Director Ramsey reported that Chris Martinovich has completed the book box, except he will attach the door when the board instructs him as to the swing of the door. Ms. Ramsey will paint “Battle Born Book Box” on the box with the assistance of her granddaughter.

VP Brandon said she had placed a call to Jennifer Budge, Director of Parks and Recreation, requesting a meeting to discuss the insurance requirements of the maintenance agreement. Secretary Stringer will ask Treasurer Borda Hoffecker to forward copies of the existing policy and declaration to Ms. Brandon and Ms. Ramsey, which they may furnish to Ms. Budge as requested.

Ms. Brandon asked whether the board ought to trademark the name that has been chosen for the book box. Discussion about the ensuing costs followed. President Stokes will ask a friend who is an attorney what the trademarking the name would entail and report back to the board.

Unfinished Business

There was no unfinished business to discuss.

New Business

CC&R Violations

Director Ramsey shared her observation that there were many recreational trailers parked around the community. In response, President Stokes reminded her that the board has agreed in the past to give members more leeway to have recreational equipment on premises during the summer months. Nevertheless, President Stokes asked Secretary Stringer for sample verbiage that past boards have used to notify members of parking violations.

Fiscal Year 2021 Elections

Director McGrew stated that she will not run for office. Everyone else in attendance expressed willingness to continue to serve. It was pointed out that the website is not up to date with the current board members’ names. President Stokes said she will update the website before the elections slated for September 8, 2020, and she will upload all the approved minutes that Secretary Stringer has provided her. It was suggested without objection that Director Ramsey ask member Christopher Martinovich whether he would accept a directorship nomination.

There was consensus that, to foster social distancing, the election would be primarily mail-in, with provisions to accept eligible ballots that are hand-delivered to the duly noticed meeting place for the annual membership meeting for elections before the meeting is called to order.

Secretary Stringer said she will work with Treasurer Borda Hoffecker as she has done in the last two elections to get the dues invoices and ballots out. However, she announced she would be absent on September 8. It was agreed without objection that the elections be moved to the following Tuesday, the third Tuesday rather, September 15, 2020, at 6:00 p.m., at 1117 Chaparral Drive.

President Stokes moved and Director Ramsey seconded that the meeting be adjourned at 6:40 p.m.

Respectfully submitted,

/s/

Geigy Stringer, Secretary