

Carriage Square Homeowners Board of Directors Meeting (Board)
Held on March 12, 2024
Minutes

Open Meeting: Meeting called to order by President Reed - 6:06 PM

Board Members Present: President Karla Reed, Treasurer Andrew Calhoun, Secretary Chris Martinovich, Directors Sally Champion and Hal Hansen. Absent: Vice-President Christine Brandon. A quorum was present. There were no other attendees.

Approval of the Minutes:

- Reed provided comments for amendment of the minutes to Martinovich. Motion to approve the minutes from November 14, 2023, as amended, made by Hansen, seconded by Calhoun. Motion passed 5-0.

Report of the Secretary:

- Martinovich noted that one property has changed ownership since the last Board meeting; 1832 Calash and 1703 Clydesdale. Martinovich will send the HOA letter to the new property owner along with a welcome packet.
- Martinovich noted there is currently one property for sale located at 1833 Clydesdale Drive. He will monitor the status and provide a letter and welcome packet once the new owners or residents are settled.

Report of Treasurer:

- Calhoun noted there are no changes to the Treasurers Report. He reported that \$245.50 was paid to State Farm for the HOA annual insurance.
- Calhoun noted that 53 (out of 100) members of the HOA have paid dues in fiscal year (FY) 2024. He noted one member, Rohas, paid \$20 vs. the required \$25. The Board accepts this as sufficient and considers the amount to be paid. There was further discussion regarding the number of paid members this year as compared to the previous year. So far, FY 2024 total paid members is up slightly from FY 2023.
- In addition to the \$245.50 for insurance renewal remittance. Calhoun noted that he renewed the annual post office mailbox at a cost of \$216.00. He also noted that \$150.00 owed to Martinovich for the mailing of the 2023 holiday newsletter mailer. A motion to approve payment for the insurance, post office mailbox, and holiday mailer was made by Martinovich, seconded by Champion. Motion passed 5-0.

Old business:

- Email addresses – Martinovich described process for resident sheet listing. Reed restated challenges with old board email address.
- It was noted that Calhoun, as Treasurer, is now on the Bank account.
- Holiday light contest. Winners were: 1844 Clydesdale Dr and 1090 Chaparral Dr; \$50 given to each. Very positive response. Ideas for next year include developing a sign to place in front yard. The Board also discussed that is property does not pay dues they are not eligible to win.

Discussed general sign size and potential limitations in accordance with HOA CC&Rs. Topic for discussion at a future meeting.

New business:

- Martinovich reported he received the renewed insurance policy; however, the policy was mailed to the address of 18240 Clydesdale Dr, which does not exist in the Carriage Square neighborhood. It was hand delivered to Martinovich by HOA resident Rich Sharp whose address is 1840. Reed volunteered to investigate the address issue and coordinate with State Farm.
- Silver Flume: Need to do State filing of HOA with Silver Flume. The annual cost is \$250. Hansen motioned to complete the filing and pay the \$250. Calhoun second. Motion passed 5-0.
- Spring Cleanup: The Board discussed the annual spring yard cleanup day. This year it will be held Saturday, April 20, 2024. The Board discussed three options: 1) Same as last where those with yard waste place on the curb and the Board picks it up, 2) Board rents a trailer/dumpster for a day and allows members to fill it free of charge, 3) repayment of dump receipts for those who go that day. Calhoun motioned for option 2, the Board rented trailer/dumpster. Champion second. Motion passed 5-0. Calhoun mentioned to provide him the receipt of the rental for reimbursement.
- Discussed the newsletter. Martinovich to develop newsletter highlighting the cleanup day as well as the garage sale. June 8th will be the date of the garage sale. More to be discussed at May meeting.

Next Meeting:

- Monday, May 13, 2024 at 1051 Chaparral Drive.

Meeting adjourned - 6:41 PM

Minutes recorded by,



Chris Martinovich, Secretary